

# Minutes No. 66: Alvechurch Parish Neighbourhood Plan Steering Group Meeting



**Date:** Friday 15<sup>th</sup> December 2017

**Venue:** Oaktree Close 10:00 am

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**Present:** John Cypher, Alan Helmore, Adrian Smith, Marc Worrall (meeting chair), Peter Freeman

**Apologies:** Dorothy Snaddon, Andy Humphries

Marc added, in blue, commentary below on what was agreed on the three agenda items listed below.

1. Publicising or not the comments and issues generated by our recent consultation and how to do so.

Agreed not to publicise any responses as it was felt these may generate more debate and may result in further amendments having to be made to our NP. This to be reviewed in January '18

2. Advising, or not, fellow Councillors on Monday (18th) of the SG's intention to seek APC's endorsement or ratification of our NP documents going forward to BDC at January's meeting. Adrian is to put Cllrs on notice at tomorrow's APC meeting of the SG's intentions with regards to liaison and submission of NP to BDC. The latest NP version is to be circulated to all Cllrs prior to APC's January meeting so they have an opportunity to comment or question the policies and contents of documents prior to being asked to endorse the SG's proposals to submit the documentation to BDC.

3. Discuss and agree whether our submission to BDC is to be an 'informal' or 'formal' one. A useful discussion took place on this subject. The conclusion was unanimous and this was to submit all the documents informally to BDC to ensure 'conformity' prior to a formal submission. However, the caveat for this to take place was that an agreed and acceptable timescale had to be obtained from Mike Dunphy prior to any submission. Setting or suggesting an acceptable timescale would be discussed and reviewed by the SG once the documents were considered to be finalised.

We agreed we would not convene any more SG meetings till the New Year.

John is to suggest responses to the comments made by Reuben Bellamy on behalf of Corbally Group regarding Bordesley Hall and circulate these in due course for consideration.

11.05 am. John Left early for a funeral

All the plans being prepared by Steve Wetherall have been revised & reviewed and agreed, with the exception of the Alvechurch 'Local Green Spaces and Open Spaces' one.

Adrian & I are reviewing and considering the possibility of identifying the Oak Tree Close coppice as part of this plan. I need to liaise with Steve Wetherall regarding this last matter and issuing all the plans now with the word 'DRAFT' removed.

We discussed and I noted the current status of all the required documents as being:-

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- a. Neighbourhood Plan – Adrian is updating this document with the intention of issuing it to members of the SG sometime during week commencing 18th December.
- b. Consultation Responses – Andy is finalising these in cooperation with John & Adrian.
- c. Basic Conditions Statement – completed.
- d. Design Statement – completed.
- e. Sustainability Statement – completed.
- f. Evidence Base – completed.
- g. Parish Boundary Map – available, just needs to be reviewed and made available as a separate document.