

# Minutes No. 65: Alvechurch Parish Neighbourhood Plan Steering Group Meeting



**Date:** Wednesday 22 November 2017

**Venue:** Hopwood Community Centre 10:00 am

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**Present:** John Cypher, Alan Helmore, Adrian Smith (Chair), Dorothy Snaddon, Marc Worrall, Mike Dunphy (BDC), Emma Newfield (BDC)

**Apologies:** Peter Freeman, Andy Humphries

Emma Newfield from BDC was welcomed and introduced to the members of the Steering Group present.

Adrian stated that nearly 80 responses had been received from the Pre-Submission Consultation which finished last Friday (17 November). Over 200 people attended the presentation in the Baptist Church, about 100 at Rowney Green and 25 at Hopwood.

A letter response received from Harris Lamb Property Consultancy to which Adrian had added some highlighting was circulated.

The minutes of the previous meeting on 25 October 2017, were agreed and signed by the Chair.

## 1. BDC report from officers

Mike Dunphy stated that prior to the formal submission of the Neighbourhood Plan to BDC, the Steering Group needs to finish all documents including adding all responses and subsequent comments from the Pre-Submission Consultation.

Based on the level of amendments to the Neighbourhood Plan, the Steering Group will then need to decide whether to submit the plan documents to BDC for a further informal review or to formally submit a final version. Mike implied that if the amendments are minor then a final submission could be made. If a further informal submission was made this could add a significant length of time to the process. Adrian asked if he was happy to send it off with BDC blessing without them checking it over for conformity before submitting to cabinet, Mike said probably not. Mike said just send it to them when all responses have been addressed and the Draft doc amended to reflect them.

Mike also offered to look at any amendments to the Neighbourhood Plan only rather than the whole suite of documents. He also offered to look at any comments and their responses from the Pre-Submission Consultation if the Steering Group needed any guidance.

The formal submission would be reviewed by Emma who would spend 2 to 3 weeks on it and doing nothing else.

There are no planned BDC elections in 2018 at present so it should pose no problem.

## 2. Discuss responses to Pre-submission Consultation

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The Steering Group need to look at all of the responses received. The letter response received from Harris Lamb Property Consultancy was discussed briefly. It was agreed that all members of the Steering Group would review the whole of the letter, not just the highlighted sections and discuss it at the next meeting.

### **3. Maps received/amendments**

Suggested amendments on the maps as discussed in previous meetings were given by Marc to Mike who will pass them on to Steve

Any Pre-Submission Consultation comments that require amendments to the maps will be sent directly to Steve by Marc.

Adrian suggested that a "Proposals Map" be drafted and added to the Plan. Mike proposed that he talk to Steve about the maps already done and see if a "Proposals Map" is required.

### **4 Other documents**

The Parish Design Statement is more or less complete. The Evidence Base is still being updated.

Adrian suggested that a series of informal small group meetings should be held to discuss the Pre-Submission Consultation responses and comments on a topic basis.

The potential development of land to the north of Oaktree Close, Alvechurch was discussed. All of the residents have made responses. The area has a blanket Tree Preservation Order in place but that is not considered sufficient to negate development. The presence of the copse shield Alvechurch from the sight and sounds of the M42.

### **Actions:**

*All APC members of the Steering Group*

### **Date of next SG meetings:**

Informal Meetings – Fridays 1<sup>st</sup>, 8<sup>th</sup> and 15<sup>th</sup> December, at 9 Oaktree Close, Alvechurch.